



Guidance and Procedure Document

Process for Documenting a Personal Curriculum in PowerSchool

This document includes:

- *Personal Curriculum legal requirements and basic information*
- *How to document a student's Personal Curriculum in PowerSchool*

Legal/State Requirements: [MDE Personal Curriculum Implementation Guide](#), [MCL 380.1278b](#) The Personal Curriculum (PC) is a tool for modifying the Michigan Merit Curriculum (MMC) in order to individualize the rigor and relevance of the state graduation requirements. All students are eligible for a Personal Curriculum, with different populations of students falling under different rules for modifications allowed.

Michigan Student Data System Reporting (MSDS)

Data related to Personal Curriculum is collected in the MSDS. The Personal Curriculum Component is part of the three general collections. Counselors, administrators, and data specialists should work together to ensure that the data entered into MSDS is an accurate reflection of the personal curriculums implemented in your district. All Personal Curriculums should be recorded in PowerSchool.

Recording a Personal Curriculum in PowerSchool

Procedure:

- ☐ Locate the student in PowerSchool
- ☐ Click *Compliance* in the menu on the left
 - ☐ Click *Personal Curriculum* in the menu that pops up to the right
- ☐ On the next page, select *Personal Curriculum*
- ☐ Below the menu, check the box, *Include Personal Curriculum Data in MSDS Reporting*
(see screenshots)

Quick Lookup - Anderson, John

psstraining.northwested.org/admin/students/quicklookup.html?frn=00117

Student Search

Anderson, John (7/180)

Student Number: 18 Grade: 11

Apple Grove High School 24-25 Year

Student Profile

Academic Records

Attendance

Behavior

Compliance

Courses and Programs

Health

Postsecondary Readiness

School Enrollment

State Information

All Components

Early Childhood

Early Roster

General Collection

Request for UIC

Student Record Maintenance

Teacher Student Data Link

Snack-Pack

Two-Way Interaction Log

Obsolete

Student Details

General

Medical

Title I

Vocational/Technical

CRDC

Civil Rights Data Collection (CRDC)

Civil Rights Data Collection (CRDC)

Courses

All Enrollments

Components

Attendance

Contacts

Early Childhood Programs

Early On

Early Reading Deficiency

Enrollment

General Education FTE

Homeless Demographics

Initial IEP

Initial IFSP

Membership

Part B Preschool Outcomes (EC SE Assessment)

Part B Referral

Attendance

Daily Attendance

Components Continued

Personal Core

Personal Curriculum

Personal Demographics

Program Participation

School Demographics

Seclusion and Restraint

Section 23a

Section 25

SNE

Special Education

Student Record Maintenance

Title I Services

Obsolete

Adult Education

Assessment

KRA

Third Grade Retention Decision

MI Personal Curriculum

psstraining.northwested.org/admin/students/state/usa_mi/components/PersonalCurriculum/main.html?frn=00117&colType=AllComponents&compType=PersonalCurriculum

Student Search

Anderson, John (7/180)

Student Number: 18 Grade: 11

Apple Grove High School 24-25 Year

MI Personal Curriculum

Legal Name: Anderson, John

UIC: 69548969 DOB: 10/24/2008 Grade: 11 Age: 16.47 Prior Count Date: Current Count Date: Age at Count: 0.00 Reported Gender: M

All CRDC Early Childhood Early Roster General Collection Request for UIC Student Record Maintenance Teacher Student Data Link Snack-Pack Two-Way Interaction Log Obsolete

Attendance Contacts Early Childhood Programs Early On Early Reading Deficiency Enrollment General Education FTE Homeless Demographics Initial IEP Initial IFSP Membership

Part B Preschool Outcomes (EC SE Assessment) Part B Referral Part C Early Childhood Outcomes Personal Core Personal Curriculum Personal Demographics Program Participation School Demographics Seclusion and Restraint

Section 23a Section 25 SNE Special Education Student Record Maintenance Title I Services Title III English Learner and Immigrant

PERSONAL CURRICULUM

MSDS Reported

Include Personal Curriculum Data in MSDS Reporting? ☒

PERSONAL CURRICULUM INFORMATION

Personal Curriculum Credit Modification:

(1) English Language Arts

(2) Mathematics

(3) Science